



CHRIST'S CHURCH
—ACADEMY—

RE-OPENING PLAN

2020-2021

Updated 1/2021

ON CAMPUS LEARNING

Students and staff return full-time to school with added safety measures in place.

ORIENTATION

Orientation Day will be different this year in order to maintain social distancing. An email with specific instructions regarding supply drop off, locker assignments, and schedule pick-up will be emailed to parents prior to Orientation Day.

ARRIVAL

1. Parents are responsible for daily health screening of their student, before coming to school. This includes taking their temperature. A fever of 100 or greater should be reported to the clinic and students remain at home. Screening also includes checking for any of the following symptoms. Students with any of these symptoms must remain at home until the cause is determined.

- Chills
- Cough
- Difficulty breathing/shortness of breath
- Congestion or runny nose
- Sore throat
- Nausea/vomiting/diarrhea
- Headache
- Loss of taste or smell
- Fatigue
- Muscle or body ache

2. All staff are responsible for adhering to the daily health screenings listed above before entering the campus.

3. Face Masks: Using a mask is one of the three key elements in mitigating the spread of COVID-19 (in addition to hand hygiene and social distancing). Our reopening plan modifies our normal daily procedures to create as much distance between students as possible and provides frequent opportunities for hand washing/sanitizing. However, there will be occasions when adequate separation will not be possible. In those instances, a face mask will be necessary. Students will be required to have a clean or new facemask with them every day. We are aware that this is a highly sensitive issue, but as Christians we are called to obey the laws of our government (Romans 13:1-5) as well as putting the interests of others ahead of ourselves (Philippians 2:3-4). As the pandemic situation changes, we will adjust our plan accordingly.

4. Morning extended care procedures:

- Morning extended care will be held in the gym.
- Student drop off is at the back of the gym where they will be met by an extended care worker.
- Parents are not permitted to enter the building during morning extended care drop off.
- Social distancing will be maintained to the extent possible.
- Extended care students will be allowed to enter the building before 7:45 am ONLY if they have been pre-registered to use the program.

5. School entry points limited to students only

Parents are not permitted to enter the building during arrival time. Students will be dropped off in the two designated car lines only. Younger students will be helped to class by safety patrols and staff.

6. Students go directly to their classroom/first period class without socializing in large groups.

7. **Middle school and high school will be dismissed during homeroom*** by grade level, to go to their lockers to limit the number of students in one area. Locker visits will be *limited* to three times a day (homeroom time, lunch, and after school on the way to their car). Times may be adjusted as warranted.

* *Locker dismissal will be during homeroom, the first 15 minutes of the day.*

CLASSROOM

1. **Desks are separated to achieve maximum distance between students** and facing in the same direction.
2. **Non-essential furniture has been removed;** this includes all upholstered furniture, balance balls, and floor pillows. Only hard, cleanable surfaces will remain in the rooms.
3. **Small group instruction will be held outside** in assigned courtyard spaces when possible.
4. **Students are required to bring their own supplies to school and are not allowed to share these supplies.** Learning aides such as math manipulatives, will be assigned to one student for the duration of the unit and will be stored in a labeled plastic bag.

LUNCHTIME

1. **Students will wash/sanitize their hands** before and after lunch.
2. **Students will be spread out in the lunchroom** to allow for social distancing. Lower School: No more than eight students are allowed at a brown lunch table (four on each side with equal space between them as indicated by the orange dots).

Upper School: No more than six students are allowed at a brown lunch table (three on each side with equal space between them as indicated by the maroon dots).

No more than four students at an outside table (round and picnic table).

- 3. Students are not to share food or drink.**
- 4. Students will be responsible for picking up and removing their trash** from their area (tables and floor).
- 5. Please note, this year there will be no beverage dispensers, no salad bar and no cash transactions.** All students will need to have an account set up with SLA.
- 6. Refer to the SLA website for information regarding their cleaning and sanitizing procedures** for the food service/preparation area, as well as menu items that will be available.

PLAYGROUND & OUTSIDE ACTIVITIES

- 1. Students will wash/sanitize their hands before and after outside activities** including the playground. Teachers will bring a bottle of sanitizer with them to facilitate this process.
- 2. Number of students/classes at the same time is limited** to allow for social distancing. A maximum of two grade levels will be on the playground at the same time.
- 3. Teachers will be provided with a disinfecting solution to be sprayed on all** courtyard tables at the conclusion of their class activity or snack time.
- 4. Playground water fountain will be turned off.** Students will be encouraged to bring their own bottles of water with them.

CHAPEL/LARGE GROUPS

- 1. Elementary chapel remains the same except for creating social distancing.**
- 2. Middle school and high school will attend at separate times** to accommodate social distancing. Details on time and day will be worked out by the music teacher in charge of the praise team and the Chapel speaker coordinator.
- 3. The auditorium will be disinfected daily** in preparation for use, and immediately after chapel.

CLUBS AND FIELDTRIPS

- 1. A limited number of clubs and organizations will continue to meet.** Appropriate space will be assigned according to the number of students in each club.
- 2. There will be no field trips** at this time. This policy will continually be reevaluated based on the latest information from local health authorities.

DISMISSAL

- 1. ALL STUDENTS will remain in the classroom until they are called for dismissal.**
- 2. Elementary carline will begin at 3:05 pm.** Students will stay in their classroom until called to the carline.

- 3. Upper school carline will begin at 3:10 pm.** Students will stay in their classroom until called to the carline.
- Middle school car riders will stay in their classrooms until called. They will make a brief stop at their locker on the way to their car. They will exit through the door at the end of the middle school hallway (they will not exit from the gym).
 - High school car riders will stay in their classrooms until called. They will make a brief stop at their locker on the way to their car. They will exit through the door at the back of the gym.
- 4. High school drivers will be dismissed at 3:15 pm.** They will make a brief stop at their locker, then proceed to their cars. Gathering in the courtyard will not be allowed. This is to facilitate social distancing during dismissal.
- 5. After school extended-care procedures:**
- Extended care students will report to their designated group area at the end of dismissal.
 - Students will wash/sanitize their hands before snack time and before and after playground time. Group leaders will bring a bottle of sanitizer with them to facilitate this process.
 - Number of students in a group will be limited to allow for social distancing. A maximum of two groups will be on the playground at the same time.
 - Group leaders will be provided with a disinfecting solution to be sprayed on all playground equipment at the conclusion of their playground time.
 - Playground water fountains will remain off. Students will be encouraged to bring their own bottles of water with them.
 - Students will be called individually for parent pick up at the Welcome Center.

CLEANING

- 1. Handwashing/hand sanitizing should be done frequently during the day.** Elementary students will have specific times to go wash their hands; upper school students' schedules will be adjusted to have seven minutes between classes to allow for handwashing. Hand sanitizers will be readily available in every classroom and common spaces. Hands should be washed or sanitized before and after lunch, playground time, and bathroom visits.
- 2. All students will be asked to bring in a bottle of hand sanitizer and a container of antibacterial wipes** as part of their school supply list.
- 3. Inside lunch tables will be cleaned after each lunch period.** Outside tables will be sprayed/cleaned by assigned staff before and after lunch.
- 4. High touch areas in the classrooms (desks, chairs, doorknobs, etc.) are to be cleaned frequently throughout the day.** Increased time between upper school classes will be added to allow for cleaning. Teachers will be provided with spray disinfecting solution. Refills will be available through the Welcome Center.
- 5. Exterior doors may be propped open for short periods during the day** (change of classes) to cut down the need for every student to touch the doorknob and to improve indoor air quality.
- 6. All bathrooms will be disinfected several times during the day** followed by a 10-minute closure time.
- 7. The maintenance department will continue to be responsible for the cleaning and maintenance of the school.** They will also be responsible for ordering and storing cleaning products.
- 8. The school is cleaned and disinfected nightly by a professional cleaning company.**

STUDENT HEALTH AND SAFETY GUIDELINES

- 1. Clinic procedures will be modified to ensure separation of well and sick students.** The glass office/room behind the Welcome Center may be used as an overflow holding area for sick students waiting to be picked up. Parents must be able to pick up their student or arrange for pick up, within 30 minutes of being notified their child is ill. A minimum of three emergency contact

numbers must be provided on the Student Information Card. These contacts must be able to pick up sick students within the required time limit.

- 2. Timetable for return to school depends on:**

- Positive or probable case of COVID-19 and have symptoms, may return after at least 10 days have passed since symptoms first appeared, AND at least 24 hours have passed since last fever (100 degrees) without the use of fever reducing medication, AND symptoms have improved (e.g. cough, shortness of breath).
- Positive test for COVID-19 but no symptoms throughout their infection may return after at least 10 days have passed since the date of their first positive test.

The following revised quarantine guidelines for close contact, reflect changes to the 14-day period as implemented by the Florida Department of Health Duval on December 8, 2020.

- ANYONE who has been in close contact with a person within 48 hours of that person developing symptoms or testing positive for COVID-19, must quarantine for **10 days** after exposure. Close contact is defined as any individual that was within 6 feet of a confirmed positive person for a cumulative of 15 minutes or more within a 24-hour period, with or without a mask.
- Asymptomatic contacts can be released from quarantine after 10 days have passed, only if the following criteria is met:

- No symptoms have developed.
 - Symptoms are monitored for the full 14-day period.
 - There is a continued ability to wear a mask, practice good hand hygiene, and socially distance for the full 14-day period. **A mask must be worn at all times** when returning to school for the next 4 days. Masks may be removed briefly when eating.
 - For students who are involved in sports, these activities (practices and competitions) can only be resumed after the **full 14-day** period.
- Anyone who develops symptoms during the quarantine period should contact their family physician before returning to school.
 - A student or staff member who has traveled outside of the United States, may be required to quarantine as mandated by the CDC and/or state and local government.

3. **In the event of a positive or probable case of COVID-19 in our school community we will immediately contact the Duval County Health Department (DCHD).** Contact tracing, notifications, and, if necessary, the need to quarantine a group of individuals will begin as soon as CCA becomes aware of a positive individual. Please note that CCA will keep all aspects of the investigation confidential.
4. **Make up work:** Students who must be isolated due to COVID-19 will be able to make up all classwork missed. All assignments will be in RenWeb. Parents/ students must check RenWeb daily and complete the assignments listed. If the student is too ill to work, time will be given for make up once they return. Each student has received a CCA email so they will be able to email work to their teachers.
5. **Attendance policy may be adjusted to accommodate for lengthy illness.** Doctor's "Return to School" note will be required.
6. **Perfect attendance awards will be suspended until further notice.**

- 7. Signs will be posted around the school reminding of COVID-19 precautions.**
- 8. Parents of students celebrating special occasions may send in store bought, individual portioned treats. Teachers should be notified in advance to allow time to review list of student food allergies.**

VIRTUAL LEARNING

Christ's Church Academy is committed to resuming on-campus classes as scheduled this fall. However, in the event that circumstances should change and require CCA to return to a complete virtual classroom environment, our faculty and staff are fully prepared to make the transition. You can expect your student will receive the same robust academic instruction in a biblically centered education environment, that has become a hallmark of CCA. Our virtual classroom will maintain the rigor of our curriculum and continue to challenge students to take responsibility for their learning.