

## **Online Athletic Clearance**

If you are creating an account for the **FIRST TIME**, please complete the following steps:

1. Visit **AthleticClearance.com**. Click on the Florida Picture
2. Click on “**Create an Account**” and follow steps. Or Sign in if you have previously created an account. Watch tutorial video if help is needed.
3. **Register**. PARENTS register with a valid email username and password.
4. Login using your email address that you registered with.
5. Select “**Start Clearance Here**” to start the process.
6. Choose the School Year in which the student plans to participate. *Example: Football in Sept 2024 would be the 2025-2026 School Year.*  
Choose the School at which the student attends and will compete for.  
Choose Sport. \*You can also “Add New Sport” if a multi-sport athlete. Electronic signatures will be applied to the additional sports/activities.
7. Complete all required fields for Student Information, Educational History, Medical History and Signature Forms. **(If you have gone through the AthleticClearance.com process before, you will select the Student and Parent/Guardian from the dropdown menu on those pages)**
8. Once you reach the **Confirmation Message** (if your school uses it) you have completed the process.
9. All of this data will be electronically filed with your school’s athletic department for **review**. When the student has been **cleared for participation**, an email notification will be sent.

**If you already have an account from previous years**, please complete the following steps:

1. Visit **AthleticClearance.com**. Click on the Florida Picture
2. Log in to your existing account.
3. Click the blue “Add New Clearance” button at the top of the page.
4. Complete steps 6-9 from above.

## **Online Athletic Clearance FAQ**

### **What is my Username?**

Your username is the email address that you registered with.

### **Multiple Sports**

On the first step of the process, you can “Add New Sport”. If you use this option, you fill out the clearance one time and it is applied to the sport selected.

If you complete a clearance and come back later to add a sport, you will “Start New Clearance” and then autofill student and parent information using the dropdown menus on those pages.

### **Physicals**

The physical form can be downloaded on the Files page. Most schools will accept the physical upload as well as turning in a hard copy to the athletic department.

### **Why haven’t I been cleared?**

Your school will review the information you have submitted and Clear, Clear for Practice or Deny your student for participation. You will receive an email when the student’s status is updated.

### **My sport is not listed!**

Please contact your school’s athletic department and ask for your sport to be activated.